

November Meeting Minutes
November 16, 2020
10:00 AM - 2:00 PM
Zoom Video Conference

Attendees: Joanne Haley Sullivan, Liz McGonagle, Theresa Craig, Chris Scott, Cathy Lawson, Steve Donovan, Catherine Cooper, Fran Rosenberg, Donna Flaherty, Susan Farrell, Cindy Landanno, Jacki Clark, Rick Reino, Bill Diehl, Ruth Hersh, Karen Brann

Liz McGonagle welcomed everyone to the meeting.

Approval of the September and October Board Meeting Minutes (FOLDER 1)

Theresa Craig made a motion that the minutes of the September 21st and October 19th Board meetings be adopted as presented. Jacki Clark seconded this motion. The minutes were approved unanimously.

Executive Director Report

The MOEC **salary survey** has been distributed to the membership and is in process of being finalized by Executive Directors.

A **business leaders salary survey** will be fielded in the coming weeks; it was decided that the salary survey would be shared with the business leaders as well as the Executive Directors.

Special Education Transportation Task Force

The DESE budget for the task force has been reduced from \$75,000 to \$25,000. The cuts will be in subsidies for district reviews. The reviews had a 50/50 shared cost between DESE and districts, but given the changes in Circuit Breaker that will allow some transportation costs to be reimbursed in the future, and the pressures of COVID, the feeling is that districts will not prioritize transportation reviews at this time.

Job alike meetings

The **Special Education Program Leaders** met on October 27th and kicked off this year's Learning Tours. Special thanks to TEC Collaborative for the inspiring presentation of their programs.

Home Service Program Leaders continue to meet and support one another on a bi-weekly basis. **Transportation Leaders** met on November 5th, **Technology Leaders** on November 12th.

Apple Learning Follow-up Discussion

In October, we had a presentation from Matt Brooks from Apple Education. At this time, with so much going on, there was little interest in pursuing a relationship with Apple at this time.

FY 20 MOEC Financial Review and Tax Returns (FOLDER 3)

Daniel Schaffner, CPA completed the financial review for MOEC and the tax return.

Catherine Cooper made a motion that the Financial Review and Form 990 be adopted as presented. Chris Scott seconded the motion. The Financial documents were approved unanimously.

By-Laws Committee Report **Amendments to the [By-Laws](#)**

The by-laws committee met on October 14th to review and made recommendations for revisions to the MOEC By-Laws. Chris Scott reviewed these recommendations with the group

After a discussion on quorum and voting, Catherine Cooper made a motion that a simple majority be required for quorum and voting. Second by Stephen Donovan. The motion passed unanimously.

Stephen Donovan made a motion that the proposed by-laws amendment - with the change to a simple majority required for quorum and voting - be recommended for a vote of the full membership as presented or modified. Cathy Lawson seconded the motion. The Proposed By-Laws Amendment was approved unanimously.

Additionally, the committee will be meeting again to develop proposed policies for **document retention and for conflict of interest**. These will be brought to you at a future meeting.

Regional Liaison Representatives Report

1. Regional Representative Meeting with the Commissioner

The first Regional Representative meeting with the Commissioner was rescheduled for December 3rd. [Our plans](#) for the meeting were reviewed.

2. Discussion of Role of Regional Liaison Representative

The Regional Liaisons joined Liz, Ruth, and Joanne in a planning meeting to consider expectations of the role going forward. MOEC's newly defined [role](#) of the Regional Liaison Representative was reviewed and operationalized. There was agreement that these expectations of the role should be shared with the General Membership at the January meeting.

3. Social justice/racism reports from regional reps and planning for future needs

Regions are working on Social Justice and Equity/racism and will discuss further in regions regarding what is being done and what might be needed. The Board will discuss reports of these discussions in December, and the outcome will be presented to the full membership in January.

4. Other Reports from Regional Meetings

Catherine Cooper shared that her regional meeting was focused on Title IX, professional development, and a lengthy coronavirus discussion.

There were no other Regional reports.

[CommBuys Master Service Agreement to Support School, District, and DESE Sustainable Improvement](#)

Joanne reviewed the Master Service Agreement with the group and encouraged members to apply in order to be eligible for appropriate opportunities. Regional Representatives will discuss this application with their region at their next meeting.

Committee Reports

1. Professional Development Committee--[Learning Tour](#)

Thank you to The Education Cooperative (TEC) for hosting our first Virtual Learning Tour. Their presentation focused on student engagement, personalized learning and Project Based Learning. The next meeting (January) will feature Will Verbits from EDCO highlighting their transitions program.

The PD Committee met on November 10th. Liz provided [a report](#) and discussed the upcoming [Virtual Financial Seminar Series](#).

2. Legislative Committee

Catherine Cooper provided an update on the Municipal Finance Chapter 41 Section 56 (for transportation funding) to ensure that collaboratives are paid for their services. The bill was signed by the Governor and has been approved.

Pandemic funding for Collaboratives was discussed.

Finally we reviewed the continuation of the contract with O'Neill and Associates which will be due for renewal in December.

Motion to adjourn was made by Stephen Donovan and seconded by Liz McGonagle. Meeting adjourned at 12:58pm.