

**Approved Minutes**  
**MOEC Board Meeting**  
September 17, 2018 at Valley Collaborative  
10:00 a.m. – 2:00 p.m

**Attendees:** Joanne Haley Sullivan, Cathy Lawson, Liz McGonagle, Beth Fitzmaurice, Catherine Cooper, Steve Donovan, Chris Scott, Jackie Clark, Mike Tempesta, Theresa Craig, Bill Diehl, Nadine Ekstrom, and Nina Marchese (DOE)

The meeting began at 10:00 a.m. with the Executive Director's report. MOEC has seen tremendous growth in the last ten years and with a new Executive Director and Board there is new opportunity to look at the organization, processes, and systems that support MOECs work. Ms. Haley-Sullivan shared the results of her interviews she conducted with 24/25 collaborative directors over the summer. The discussion covered the challenges and priorities of the collaboratives, the role and relationship of commission representatives, improving the mentoring process, and addressing concerns and status of legislative matters.

The FY18 Annual Report was distributed and is available on the website.

The board discussed duties of members of the board. Specifically they decided that regional representatives would provide a MOEC update as a component of the regional meetings. This will allow the opportunity to provide feedback to the Board through your regional representative who will bring your feedback to the Board in tis discussions.

Joanne provided a current list of participants on commissions and committees, along with brief reports from a few of those commissions. The board discussed developing a formal process for appointing members to represent MOEC on open seats on commissions, committees, and consultants on MOEC projects. Joanne will prepare a draft questionnaire, protocol, etc. to present at the general meeting in October for discussion and review. The consensus of the board was that these representatives would begin to provide ongoing brief written reports to the board and MOEC members. This will help the members to stay informed and provide feedback to the representatives as well.

The board decided to make all meetings available for remote participation via Zoom. A MOEC Membership Google Folder will be created as a platform for the collaboratives to share policies, handbooks, and any other information that would be helpful to MOEC members.

The board unanimously approved the minutes from the June 2018 board meeting.

Mike Tempesta presented the treasurer report for current finances and was unanimously accepted.

Joanne presented the current Strategic Plan (2014) to the board to facilitate a discussion on the possibility of updating relevant goals and priorities. The board identified two strategic goals to serve as the overarching goals moving forward. The priorities and activities to support these goals will be discussed in the General Meeting in October.

The board discussed what type of leadership training would be best to present at the October General Meeting. Cathy Lawson will present the Collaborative Inquiry Protocol.

Chris Scott suggested ending the meeting with an Executive Director's Share opportunity.

Meeting adjourned at 2:00 p.m.