

**Minutes**  
**MOEC Executive Board Meeting**  
December 12, 2016 at READS

**Attendees:** Catherine Cooper, Theresa Craig, Cathy Cummins, Bill Diehl (by phone), Colleen Dolan, Michelle Griffin (ESE), Cathy Lawson, Richard Murphy, Joanne Haley Sullivan, Mike Tempesta, Steve Theall.

The meeting began at 10:00 am with an ESE report from Michelle Griffin. She updated the board on the DSAC Sustainability Study. Michelle also reported that ESE is not currently undertaking mid-cycle ELL reviews, but it is possible that could change in the future. The board suggested to Michelle that when ESE sends guidance about the collaborative annual report that it highlight everything that is new in the guidance.

Steve Theall updated the board on the status of House 457, which has not yet been voted on. Steve also let the board know that discussions with the Ethics Commission about the conflicts of interest law are continuing. The Inclusive Practices Ambassador Contract is now in Phase II. Ambassadors have met with close to 1,000 principals and have reached out to 2,000 administrators across the state.

Bill Diehl provided information to the board about LEAP Training. MOEC will put LEAP resources on its website and also provide the information to the Ambassadors. Steve Theall asked that regional representatives discuss LEAP training at their next regional meetings.

The board then discussed data collection for ESE and decided to collect concrete examples of issues and invite Rob Curtin of ESE to February board meeting to review the issues.

Bill Diehl described CES's role in developing a collaborative program in the northern Berkshires area that would open in January 2018. CES will hire someone to provide a needs assessment and CES would run the program for one year. The hope is that the program will be the beginning of the creation of a collaborative in that region.

Steve Theall congratulated the executive directors who presented at the AESA conference in Savannah. Their presentations were well received. The board discussed setting aside time at meetings to allow directors to present to the each other.

The January general meeting will have a social-emotional learning theme with a keynote by John D'Auria. The location has been moved to the more spacious North River Collaborative Conference Center so that collaborative staff can also attend.

The recently concluded Leadership Academy was well-received by participants, who are now part of a Google Group to continue their networking and to share their final presentations. They have requested a “part 2” of the course and many are also interested in enrolling in the upcoming Finance and Operations Leadership Academy.

A Save the Date for the regional AESA conference in Lenox in May should be arriving soon. Eight presentations have been selected, with three from Massachusetts:

- Improving Outcomes for Students Living in Low Income
- Universally Designed Leadership
- Accessing Inquiry for Struggling Learners: A National Partnership with the Library of Congress

Steve Theall encouraged the board to attend the AESA conference in Providence this summer, which will focus on marketing Educational Service Agencies.

The planning for Finance and Operations Leadership Academy continues. There will be five stand-alone half day presentations over three days. PDPs will be available.

South Region Report: – SCRO has a new logo, developed by the students at South Shore Collaborative. The Virtual Learning Academy is moving forward. The upcoming Mental Health Symposium has over 200 people registered for each day. The symposium will help fund the Virtual Learning Academy. SCRO is also focused on sheltered English instruction.

The board discussed options for video conferencing when some members cannot travel to meetings. Steve Theall will ask the tech directors for their recommendation.

Richard Murphy then reviewed the Treasurer’s Report. The board discussed creating a short-term stipend Professional Development coordinator position. The coordinator would oversee the upcoming Finance and Operations Leadership Academy course and develop a proposal for a “Leadership Academy II” course as a follow up to the Leadership Academy held in the fall. Steve Theall will put together a description to review with the board.

The minutes of the November board meeting were unanimously accepted.

The meeting was adjourned at 12:50 pm

Respectfully submitted by A.M. Atallah