

## Approved Minutes

### MOEC Executive Board Meeting – Thursday August 9, 2011

Attendees: Joan Shuman, Richard Murphy, Susan Rees, Cathy Lawson, Dorsey Yearley, Steve Theall, Catherine Cooper, Joanne Haley Sullivan, Susan Cuoco, Cathy Cummins, Anne McKenzie

The meeting began at 9:05 am

Stephen Theall asked the treasurer to give the board a financial update to allow the board to make a decision on hiring a lobbying/PR firm. The board discussed the budget and reserve. It also reviewed the proposals from several lobbying/PR firms. Susan Cuoco moved to accept Stephen Theall's recommendation to enter into an agreement with O'Neill and Associates. This was seconded and approved unanimously.

The board voted unanimously to delegate the authority to sign the contract with O'Neill and Associates to Stephen Theall and Joanne Haley Sullivan.

The board discussed amending the budget to increase the line items for legal services and legislative liaison. Richard Murphy moved to transfer \$9,000 from reserves into the legal account for a total of \$10,00 in the legal services account and to move \$17,000 from reserves into the legislative liaison account. This was seconded and unanimously approved.

Richard Murphy and Stephen Theall will review the treasurer's IRS filing in regard to legislative liaison services and discuss with Gini Tate.

Richard Murphy moved to pay for a full audit of MOEC's books at a cost of up to \$6,000 and to ask for proposals from several auditing firms. Susan Cuoco seconded and the board approved unanimously.

The board reviewed a list of issues that Stephen Theall had identified as the basis of a position statement. It was decided that the list be turned into a survey to be sent out to all collaboratives.

Stephen Theall recommended the the first board meeting of collaboratives should be spent going through policies regarding fiduciary responsibilities and conflict of interest and that if there are holes in the policies, that they be addressed immediately.

Joan Schuman let the board know that the current president of the AESA is available to speak.

Cathy Cummins suggested that a committee be formed to look at how other states structure their ESAs.

The meeting adjourned at noon.

Respectfully submitted by A. M. Atallah