

MINUTES

**MOEC Executive Board Meeting – Monday, September 23, 2013
at Assabet Valley Collaborative – Marlborough**

Steve Theall, Annie McKenzie, Bill Diehl, Richard Murphy, Susan Cuoco, Angela Burke, Chris Lynch, Joanne Haley Sullivan, Michelle Griffin DESE, Alison Atallah, Cathy Cummins, Cathy Lawson, Catherine Cooper, Colleen Dolan, Steve Hierche, Andrea Kupps DESE, Paulajo Gaines DESE, Rob Curtin DESE, Helene Bettencourt DESE, Theresa Craig, Mary Baker

<p>9:30 – 9:40</p>	<p>Executive Director’s report from Steve Theall:</p> <p>Copies of the MOEC annual report and the MOEC Directory will be passed out to all meeting attendees.</p> <p>Steve introduced Mary Baker, the new Executive Director of the Central Mass collaborative, who is taking over for Joan Dio, who has retired.</p> <p>Steve encouraged board members to participate in the benchmarking survey.</p> <p>Steve is heading to the AESA meeting in Washington D.C. He encouraged everyone to attend AESA’s national meeting in December.</p> <p>DESE has awarded MOEC with another SPED Transportation grant. The SPED Transportation annual report has already been emailed to MOEC members</p>
<p>9:40 – 9:50</p>	<p>DESE update from Chris Lynch:</p> <p>Chris introduced Paulajo Gaines, who will be working with Michelle Griffin to support Chris Lynch. Chris gave an update on the status of placing DESE designees on the collaborative boards, as required by the new legislation. She said that DESE issued an RFR and received some responses and applications. However, the state Ethics Board has some concerns, so the process is being held up. In the interim, Chris, Michelle and Paulajo may act as non-voting collaborative board members.</p>

	<p>Chris Lynch reported that MCAS results for collaboratives are being published. Rob Curtin of DESE stated that the MCAS results have just been put on the DESE website under profiles.</p> <p>Chris also suggested that in preparation for next year's annual reports, there are two things that would be useful to study with the MOEC subcommittee 1) cost effectiveness – how to best show comparisons to be used in the annual reports. 2) the collaborative budget process. Everyone's process has evolved differently, but collaboratives now need to work toward a process that's similar to the way school districts develop their budgets. Steve Theall invited Chris and Jay Sullivan to the October 16 meeting of the MOEC business managers to discuss these topics.</p>
9:50 – 10:45	<p>Presentation by Andrea Kupps, Helene Bettencourt and Rob Curtin of Edwin Teaching and Learning and Edwin Analytics</p> <p>Helene Bettencourt – RTTT Implementation Manager Robert Curtin – Director, Education Data Services Andrea Kupps, Coordinator, Digital Learning Tools</p> <p><u>Edwin Teaching and Learning</u> helps educators adopt the Common Core in their classrooms. 34 districts piloted Edwin Teaching & Learning in the spring. One of the educators, Shirley Gilfether of Easthampton, wants to make a connection with others. Her email address is: gilfetheres@easthampton.k12.ma.us. 20 to 25 additional districts are looking at signing on, as well. Andrea will send out the list of the 34 districts that piloted</p> <p>An idea for a collaborative project was discussed: collaboratives could partner with ThinkGate to train the districts on Edwin. ThinkGate has a Train the Trainer certification.</p> <p>The second half of Edwin is <u>Edwin Analytics</u>, which is the rebranding of the Education Data Warehouse. Everything that was available in Data Warehouse is still available, but components have been added: 1) statewide early indicator warning system – first of kind in the nation – for grades 1-12. This is not an accountability tool. It's not published. It's for the</p>

	<p>district use. Not for any other decision making (at the moment.)</p> <p>2) P20 system linking data into Early Ed, Elementary, Secondary, public post secondary education 3) A more comprehensive P20 system. A unique identifier now allows DESE to follow a student throughout his or her education.</p> <p>Three reports in Edwin Analytics - EWIS</p> <ul style="list-style-type: none">1) Student List2) District View3) Graphical View <p>http://www.doe.mass.edu/edwin/</p> <p>DESE has signed a contract with Collaborative Consulting for next iteration of Edwin. The first job is around access for entities. They will be starting with collaboratives and approved SPED schools. The goal is the end of the calendar year.</p> <p>DESE will be collecting student course schedules from collaboratives. The goal is to have that information from collaboratives by December 12, 2013. Rob Curtin will work with the collaboratives to get that information.</p>
10:45 – 12:15	<p>Next Generation of Educational Collaboratives: implementation planning, regional updates</p> <p>Steve Theall reported on the August meeting with the Commissioner and his senior Leadership Team. Annie McKenzie drafted a response to the Commissioner that the board members should have already received.</p> <p>Steve asked that the Executive Directors work with their boards to make sure that the boards are willing to support regionalization. Board members suggested that presenting their board with the details of how SCRO is organized would give the boards something tangible to review. Theresa Craig offered to send the SCRO Memorandum of Understanding to the MOEC board.</p> <p>Steve and the board agreed that the response to the Commissioner should include the following elements:</p>

	<ol style="list-style-type: none"> 1) accomplishments that will show what the collaboratives been able to do over the past few years 2) articulation of the barriers – many grants are not written to allow collaboratives to apply. The response could mention that Edwin Train the Trainer would be a good opportunity if the grant is written to allow collaboratives to apply. 3) commitment that collaboratives are continuing to meet on a regional basis with boards and superintendents to work together on a regional level <p>Steve and Annie will redraft the letter to the Commissioner and circulate it.</p> <p>Fingerprinting Law Joanne Haley Sullivan reported that the vendor and the South Coast Collaborative have had conversations about setting up collaboratives be mechanism for rolling out the electronic fingerprinting initiative.</p>
	<p>Discussion of timing of next Salary Survey Alison will send a draft of last year’s survey to the board and ask what changes the board members would like to see.</p>
<p>12:45 – 1:15</p>	<p>PD and General Membership meeting planning</p> <p>At the October 21 General Meeting, Theresa Craig will demonstrate the SCRO PD sharing tool developed by SmartPD via a 115 grant.</p> <p>Other topics of interest: Chris Lynch mentioned cooperative purchasing. Theresa Craig suggested problem solving about uploading student scheduling.</p> <p>The Professional Development subcommittee will meet to come up with workshop ideas to present to the general membership.</p>
<p>1:30 – 1:45</p>	<p>Discussion of proposal from CELT Steve Theall suggested that MOEC for a sub-committee to talk specifics with CELT. Two suggestions from board members: a clearinghouse for the DDMs would be useful and a customized database would be useful because packaged software doesn’t fit the collaborative business model.</p>
<p>1:45 – 1:55</p>	<p>Richard Murphy gave the Treasurer’s Report and the board voted to approve access to MMDT reports for Anne McKenzie</p>

	and Alison Atallah.
1:55 – 2:00	There were two corrections to the minutes of the June 2013 meeting. The minutes were approved unanimously after the corrections.
2:00	The meeting was adjourned

Respectfully submitted by A.M. Atallah