

**Approved Minutes
MOEC Board Meeting**

June 11, 2018 at ACCEPT from 1:30 – 3:00 pm

Attendees: Bill Diehl, Cindy Landanno, Colleen Dolan, Marcia Berkowitz, Beth Fitzmaurice, Theresa Craig, Joanne Haley Sullivan, Stephen Theall, Cathy Lawson, Liz McGonagle, Jacki Clark, Catherine Cooper, Chris Scott, Richard Murphy, Michael Tempesta

The meeting began at 1:40 pm with the Executive Director's report. MOEC was pleased to have the Commissioner attend the May Annual meeting. MOEC has recently been awarded a two year contract with ESE to continue the regional special education leader meetings during the 2018-2019 school year and 2019-2020 school year. The regional liaisons for the original one year contract and the liaisons for the new two year contract will meet at the end of July to select dates and plan the meeting agendas. Mr. Theall then briefly described the AESA meeting that MOEC recently hosted in Chelsea for 13 other state association leaders from around the country.

Joanne Haley Sullivan, who will become the new Executive Director on July 1, then described the details of her transition plan for moving MOEC's office. Topics included rental space, office furniture, telephones and computer needs. The board unanimously approved the motion to consider the Executive Director's current laptop to be surplus. Based on the board's discussion of transition items, the following recommended increases to the FY19 budgeted expenses were approved unanimously:

Furniture start-up costs: \$2,500

Technology: \$1,500

Phone: \$800

Administrative support increase: \$3,500

AESA dues to include MOEC as a dues paying member: \$500

The board then unanimously approved a recommendation to increase the transfer of surplus revenue (from the savings account) in the FY19 budget from \$10,000 to \$20,000.

The board voted unanimously to appoint Michael Tempesta as board treasurer as of June 11, as the bank had put his name on the bank account as of that date.

The board unanimously approved the minutes from the April 2018 board meeting.

The meeting was adjourned at 3:05 pm.